



Tipperary Public Participation Network Secretariat meeting

Minutes

Friday 26th July 2024

In attendance: Ruth Smith, Daniel Long, Ann Scanlon, Niamh ni Chillin, Charles Stanley Smith, Sean O' Farrell, Alan Moore, Derry O'Donnell, Anne Williamson, Sharon Melbourne and Kuldeep Joshi.

Apologies: Mike Edwards, Michael Kealy, Josephine O' Connor, Martin Punculis.

Facilitator: Daniel Long. Minute taker: Sean O' Farrell.

The minutes of the June meeting were agreed, proposed by Daniel Long and seconded by Sean O' Farrell. There were no matters arising.

Correspondence: The members discussed the dispute between some businesses on Main St. Carrig on Suir and some signed up PPN members from the town on the subject of the Town Centre First membership and Development Plan. Some councillors have also been engaged to try to find a solution. The members agreed that there seems to be some misunderstanding about the PPN roles and responsibilities and connections with the county council. It was agreed to meet with Brian Beck in Tipperary County Council to bring about a solution.

Finance Report:

Derry O' Donnell presented the Financial Report from the Finance Committee meeting held on July 9th 2024. The members observed a minute's silence as a mark of respect to Mary Ryan, former Secretariat & Finance subgroup member, recently deceased. Derry provided the balances in the Operating Account and the Company/wages Account. He gave an update on the Quarter 2 returns and the Quarter 3 funding from the Local Authority. Ruth, Sharon and Derry attended the Enhanced Reporting Requirements training webinar.

Directors Report:

Charles presented the Directors Report. The directors had observed a mark of respect for Mary Ryan and Charles' wife Elizabeth, both who were recently deceased. Charles provided updates on the Community Safety Project and proposed training of a worker.

Charles explained to the members the current situation in relation to worker rights with reference to maternity leave, long-term sick pay and redundancy. He went on to outline the current situation in relation to a 'Reserve Policy' and the need to have this discussed further with the National Advisory Group.

Re-registration:

Some Salesforce training around re-registration and reporting has been completed. The members agreed that there was a need to ensure member groups abide by a code of conduct and that the member groups are aware of the Dept.'s Value & Principles document, recently adopted by them.

Training:

CPR is to be organised still for autumn. BeWell training to take place in Clonmel and Thurles over a 6 week period starting in September.

NAG news:

Charles has been liaising with the new Principal Officer, Jake Ryan, around PPN relevant issues.

National Secretariat Network:

Niamh ni Chillin gave an update.

Reps and SPC update:

Ruth provided details of where there were vacancies on various committees. The secretariat members agreed that there was a need for a consultation on the functioning of the SPCs.

A.O.B

Ruth informed the members about the Hope and Courage Collective training and provided a few examples. The members discussed the topic and the best way forward.

The call for representation from the PPN secretariat onto the Biodiversity Forum was also discussed.

Sean O'Farrell and Ruth will be members representing Tipperary PPN.

The date for the next Secretariat meeting was set for **Thursday September 19th at 6pm in person.**

It will be preceded by a Directors meeting at 5pm.