



Tipperary PPN Secretariat Meeting

Thursday 20th March 2025

Venue: Via Zoom/In person @ 6.00pm

Minutes

Facilitator: Anne Williamson

Minute taker: Mike Edwards

Present: Mike Edwards, Charles Stanley Smith, Niamh Ni Chillin, Anne Williamson, Kuldeep Joshi, Sean O'Farrell (Zoom)

Apologies: JJ O'Sullivan, Sangeeta Molloy, Alan Moore, Michael Kealy, Derry O'Donnell, Daniel Long, Martin Punculis

In Attendance: Ruth Smith (Co-ordinator), Sharon Melbourne (Administrator) Anne Scanlon (Admin)

Quorum achieved

No **conflict of interest** none declared.

The agenda was agreed.

Minutes: Proposed by Niamh Ni Chillin **and Seconded by** Anne Williamson

Notes of last month's meeting had been sent in advance by email.

Matters Arising:

No Correspondence

Finance Update: as per email

Sharon is engaged in the returns for the Dept, the format of which has been changed adding extra work.

Ruth is working on the 2025 MOU, Workplan and she is overseeing the financial returns for 2024.

The 2025 work plan is ratified, signed and dated

Declaration of Income and Expenditure is signed and dated for return by Friday 28th March 2025

Insurance is now due but with no increase. This is to be brought to next Directors meeting before the Secretariat on Thursday 17th April 2025

Co-ordinators Report: as per email

Lobbying was discussed at length with the Three Steps Test as the document of fact. It was agreed that this was a necessary part of our work. Ruth Smith and Anne Scanlon to be Lobbying Officers for the Secretariat.

Training Ruth is discussing options with STDC

Increasing Participation for Women and New Communities, with See Her Elected (SHE) taking part.

The Power of People and Place mapping project is due to get underway in late April- early May (approx)

Charles agreed to speak to others on the NAG about his suggestion that PPN's nationally form a response to Emergency Response and integration.

Community Climate Coaches going well, peer sharing active and there may be some supporting of the Bio-Diversity officer in the County Council.

Midlands Climate Action Fund Case Studies webinar is on Thursday 10th April 7pm with Tipperary PPN hosting

Discussions took place around NAG and National Secretariat Workers' National Subgroup on Housing

SPC's National training Webinar is 10am Thursday 17th April 2025. Sharon will send out the Link for Secretariat members who may be interested.