



Minutes of the Secretariat Meeting of June 17th 2020

Meeting via Zoom.

Facilitator: Charles Stanley Smith.

Minute taken: Sean O' Farrell.

Secretariat members attending: Ruth Smith, Mary Ryan, Anne Williamson, Derry O' Donnell, Charles Stanley Smith, Sean O' Farrell, Mike Edwards.

Apologies: Evelyn Norton, Michael Kealy, JJ. O'Sullivan.

In attendance: Avril Wilson and Sharon Melbourne

Minutes of the previous meeting were adopted. Proposed by Mary Ryan; seconded by Mike Edwards.

There were no matters arising outside of items on the Agenda.

Financial Report.

There was no face to face meeting. Avril gave the Report, stating that 2 payments had been received from the County Council – 6.5k for Operating and also 20K. Another 5k from the PPN funding will be going towards Covid-19 small grant application. Five new applications came in for the Covid-19 Support Fund. There are still some Covid- 19 payments to go through. The monies saved on transport expense may be available for Promotional Materials and Training. The PPN Banner needs to be updated and Avril will check if this can be done through modification rather than replacement. Consideration is being given to using some of the excess monies to provide Wellbeing Training using Dr. Harriet Emerson.

Directors' Report

A meeting was held last Monday. Ciaran Lynch company secretary took the Directors through a governance checklist. The Financial Control Policy was already sent to Ciaran Lynch. The Directors will be reviewing the Skills Audit and the Compliance Procedures

National Secretariat Update.

There has not been a meeting in a few months.

Coordinators Report.

Avril outlined the workload for the remainder of the year. Avril outlined that she had discussions with Fiona Crotty and some members of the secretariat in relation to the Work plan, a Plenary and meetings/zoom etc. She informed the Secretariat of any updates from the National Advisory Group.

The Coordinators Report gave detailed information on Covid-19 community support and funding; Financial Update; Training; the PPN Handbook; the Community Call; the New Website and 'In this Together.

The Secretariat members discussed the lack of recognition for the huge contribution by the PPN to supporting communities through the Covid-19 crisis.

There was a discussion about a Research study at Sligo IT into the implications of Covid 19 and the responses. Avril agreed to share this research with the PPN membership in the Newsletter. The members discussed the best approach for launching a Survey in Tipperary. There seemed to be consensus about using the 6 themes from the Wellbeing statement research. Some members of the secretariat agreed to work with staff from the Community and Enterprise Section of the county council to compile a questionnaire for Survey Monkey.

Avril has continued to meet with the relevant Covid response groups within the county. Avril, Sharon and the Secretariat discussed issued relating to Covid 19, such as broadband and financial support.

Wellbeing Statement update.

Avril thanked those who helped with the arduous task of deciphering the Wellbeing statement from the research notes from the Nenagh MD, with the support of Dr. Harriot Emerson. The Clonmel MD has to be completed.

Those in attendance discussed the progression of the Wellbeing Statement for the county, the LECP and the County Development Plan which will be coming due for revision.

Workplan 2020

PPN Terms of Reference

Next Meeting: July 15th at 10am.