

**Tipperary PPN Secretariat meeting LIT building Thurles on 25<sup>th</sup> October 2017 @ 7.30 p.m.**

Present: Ruth Smith, Mary Ryan, Avril Wilson, Sean O Farrell, Charles S. Smith, J J O'Sullivan, Richard Long. Facilitator: Richard Long Minute: Mary Ryan

Minutes of last Secretariat meeting noted and proposed by JJ O' Sullilvan – seconded by Sean O' Farrell.

**Corrospondence:** It was noted that a letter was written to TEA in answer to the letter from TEA (Tipperary Energy Agency) regarding the position of the Rep from the PPN which was no longer required by Tipperary Engergy Agency. TPPN requested that the agency keep us informed if a vacancy occurs and it was felt that the vacancy should be filled from the membership of TPPN.

The need to get a person with expertise in Human Resources was discussed. The staff Liason committee will discuss and prepare a proposal for the next Secretariat meeting.

**Co-Ordinators report:**

A comprehensive report was handed out to each member and discussed and issues brought to the attention of the secretariat will be dealt with over the next few weeks, such as the Web HQ company to deal with maintenance of web- site. Age friendly and Healthy Ireland ininitaves were discussed and funding for same.

**Company structure progress:**

the new company will be set up as soon as possible with five directors which it is hoped will increase to 8 people in due course.

**Champions** A meeting took place with 4 of the champions (2 were unable to attend) who are undertaking the sponsored scholarship from TPPN. There are some issues with Equal Ireland but it hoped that they will be resolved shortly.

Staff Liason had nothing to report.

A Well being tool-kit which is mooted was discussed Sean O' Farrell and JJ O'Sullivan expressed an interest in this matter. Avril felt that due to her huge workload she would not be in a postion to work on the tool-kit.

Plenary Planning is going according to plan with a fine turn-out of the reps. Attending meetings.

Next secretariat meeting will be held on Weds. 15<sup>th</sup> November just before the Plenary on November 18<sup>th</sup>.