

## **Tipperary PPN December Secretariat Meeting.**

**Held in Chamber building Thurles on 19<sup>th</sup> December at 7.30 p.m.**

Present: Charles Stanley Smith, Richard Long, Sara Bourke, Ruth Smith Co-ordinator Avril Wilson Sean O Farrell, Mary Ryan, Michael Healy and Anne Williamson (2 new members)

Sara Bourke facilitated and Mary Ryan minuted meeting.  
Apologies from JJ O'Sullivan

Both new members had an induction meeting before the meeting. Sara welcomed Michael and Anne and thanked them for their interest in the PPN all members introduced themselves.

The meeting began with a request for additional items for A.O.B- Charles asked if meeting could finish at 9 p.m..

Minutes of the October meeting and a short minute of the November meeting (held the night before the plenary) were noted, Ruth added a point of information – re the October minutes – the well being toolkit, which the secretariat considered at the time, was not awarded to the TPPN in any case. Charles proposed the October minutes and Sean O Farrell seconded, Mary proposed the November minutes and Ruth seconded.

At this point in time the facilitator – Sara- drew our attention to a drawing which represented our last year on the secretariat and all members were invited to fill in their memory of the months since last December- this was a nice exercise and the new members watched as other members wrote their memories- insurance issues – the months when there was no co-ordinator, the plenary in March, the visioning work done in January 2017, finances etc.

Finances: the financial report was read out by Mary a member of the Finance sub-committee and Avril added that a sum in excess of twenty thousand has now been lodged by the Tipperary county council – re funding for Mens sheds and women's initiatives which will be taken up by groups as small grants in the New Year.

Co-ordinators report: Avril gave a comprehensive report on her duties and meetings since last month's meeting. She hopes to attend training for resource workers in Athlone in early 2018 as continuing personal development.

Meetings will be arranged in early 2018 of capacity building sub- group and the next Plenary will take place in the first week of March – a plenary planning group will start work and some members of the secretariat volunteered to help with that.

Avril had had meeting with the C E co-ordinator and a request has been sent to Mary Spillane to have a second C.E. Worker appointed to help with the administration. At the moment there are three volunteers who work separate days in the office. A new chair was procured and a new P.C. Is required for office.

There was 5 evenings of training funded under the CICAP programme on the subject of governance there was good feedback and participants found it enjoyable.

Plenary feedback was good overall- some people found the Hall in Holycross cold and there were problems with the sound system. The Secretariat has received funding of €3500.00 for the next plenary which must have a theme of Healthy Ireland, and members were asked to consider this

theme and how we can show case this.

Kathleen Prendergast – who works in the Enterprise section in Tipperary County Council sent on €300.00 to help with the administration of the “SHOP LOCAL” campaign which the PPN distributed stickers to local shops and places of business in the run up to Christmas.

The Secretariat has reviewed and added <sup>updated actions</sup> ~~submissions~~ to the L.E.C.P and copies were handed out to members. Fiona Crotty has asked for the 2018 workplan in early January – Avril and staff sub group will attend to that early in the New Year as a matter of urgency.

There was no update on reps and secretariat vacancies and members have it on their agenda, it is important to have a rep for each pillar in each Municipal District.

Charles reported on the company structure and he undertook to contact Ciaran Lynch with a view to making sure that the company is in place before the next plenary. All matters outstanding seem to be in place. Charles reported that Davy Phillips of Cultivate based in Cloughjordan eco village and himself are writing a template for best practise for participation with County Councils and he will need co- operation of the Tipperary Secretariat to help with this.

The M.O.U. With Tipperary County Council was signed - this document was approved by Plenary at the March 2017 plenary. Sean O Farrell proposed that any member of the secretariat present tonight could sign it if they wished, Ruth seconded that proposal, and it was agreed that any member of the secretariat could add their signature to the M.O.U.

Date for next plenary was provisionally agreed as Wednesday 7 th March 2018 timed for 11 a.m. Until 4 p.m. Venue to be decided, Fethard was suggested.

There is to be a review of the L.C.D.C – a letter from the Department was noted and our secretariat has to look at our own terms of reference and service etc in the new year and this matter should be put on agenda for the January meeting.

A.O.B Charles brought it to the attention of the secretariat that the Government published a National Planning Strategy Framework- submissions closed in November, there will be one million extra people living in Ireland by 2040 and this document will detail where they will live. He recommended that we read it, especially the aims and the sections on the PPN. An Taisce will hold a meeting in Dublin on January 4 th (proposed date) on this matter. Check an Taisce website for further details.

Proposed -   
Seconded - 