

PPN Tipperary Secretariat Meeting 19/1/2017

Attendance: Carmel McCormack (Facilitator), Ruth Smith, JJ O'Sullivan, Charles Stanley Smith, Richard Long, Sara Bourke (Minutes), Thomas Ryan, Liam Hayes, Mary Ryan, PJ English, Sean O'Farrell

In attendance: Corena Ward

Minutes:

Carmel suggested some changes to the minutes of the last meeting which were made directly online. The minutes were then approved. Proposed Mary, seconded PJ.

Conflict of Interest

No conflicts of interest were stated.

Facilitator and minute taker for next meeting

Liam Hayes is to facilitate the next 3 meetings, Ruth Smith will minute take at the first, after which that role will rotate. Corena will organise minute taking training.

Group Agreement

Ruth facilitated a discussion on the draft Secretariat group agreement. Based on the discussion, Ruth will amend the document and bring it back to the next meeting. It will then be reviewed quarterly.

Draft Budget / Workplan

Corena presented a draft budget for 2017 on behalf of the Finance subgroup. It was agreed that the budget should total €80,000 with extra money allocated to representation and Linkage groups. It was agreed that the draft budget be submitted to Tipperary County Council. It was also agreed that the Secretariat would receive regular updates on the spend against the budget headings. Proposed Liam, Seconded Mary.

Corena presented the draft workplan. With some amendments, it was agreed that it be submitted to TCC. The workplan subgroup will do further work on refining this draft strategic plan into an action based workplan. Proposed Liam, Seconded Charles.

Plenary Meeting

Possible date: Mar 25th, April 1st, April 8th. Corena to set up a doodle poll for Secretariat members and reps.

Visioning Workshop

The Secretariat agreed the proposal from Cliona Sheehan that had been circulated. Corena to identify a suitable date in Feb/March. Members are to talk to organisations in their own communities about their vision for PPN prior to this event.

Limited Company

The amendments to the draft Constitution made by Ciaran Lynch following inputs from PPN were agreed.

Sub Committee Structure

Liam Hayes proposed that all sub committees be reconstituted from the next meeting, with all current members standing down. This was agreed and all members were asked to think about what subcommittee they wish to serve on before the next meeting. Richard announced that he was resigning from the Finance Subgroup with immediate effect.

Secretariat and Representative vacancies

Corena informed the group that the next newsletter will include a list of all vacancies, and a call for nominations for those positions.

Staff Liaison Subgroup Report

Charles reported that he had spoken to Michael Murray NTLP, and that they had agreed to extend the hosting arrangement for Corena's position until the end of August 2017, bringing the total period to 2 years. While we had requested an extension to the end of 2017, the NTLP Board was reluctant to go beyond a 2 year contract period for employment law reasons. Charles will oversee the relevant paperwork.

Corena reported that she was progressing trying to secure a Community Employment worker for the PPN. The Secretariat agreed that given the workload, it would be very important to get extra help. We currently have two part time volunteers in the office.

Co-ordinators report

The report will be circulated.

National / Local Networking with other PPNS

Charles informed the group that the National Advisory Committee for PPNS, on which he is a member will meet on 1st Feb. He requested that members bring to his attention any matters he would like raised at that meeting.

A number of members were interested in networking with other PPNS. Sara informed the group that Social Justice Ireland would run regional networking meetings again this Spring. Corena noted that she is an active participant in the Resource Workers network.

AOB

Richard thanked the Secretariat for their sympathy at the time of the death of his wife Kathleen.

Thomas volunteered to take on social media work for PPN

Further items on the agenda which were not reached are to be carried forward to the February meeting.

The meeting closed.