

PPN – minute of meeting held in LIT Thurles on 18<sup>th</sup> May 2017

Apologies : P.J. English. Present: Sean O Farrell, Mary Ryan, J.J. O Sullivan, Ruth Smith, Charles Stanley Smith, Richard Long.

Sean O Farrell facilitated meeting and minutes taken by Mary Ryan.

Sean O Farrell opened meeting welcomed everyone and asked if there were any conflict of interest and there was none. Agenda was agreed.

Sean raised issue of minutes of March meeting- and asked can Dee access them and we will deal with them at June meeting. Ruth agreed to check this matter.

It is hoped that agreed minutes will be available on the Public Participation Network website in the near future.

### **New worker update:**

Charles reported that Dee Hennessey was slowly getting up to speed, had attended a volunteer Day – Derek Fanning is the new co-ordinator of the Volunteer Centre in South Tipperary. The salesforce software will make website easier to work with and will break groups into the municipal areas and will update new groups automatically, and co-operation is good with Derek F. Hosting is almost in place. Work plan for 2017-2018 is almost complete. PPN is up to date with payment re: the worker's salary with N T L P.

### **Staff Liason Committee:**

\_reported that contract is in place for the worker Dee Hennessey- it was noted that some members of the secretariat had not met the worker and an invite was extended to phone office for appointment to pop in and say hello at a mutually suitable time for Dee.

Admin. Vacancy is advertised and the worker will be involved in this process- advertising of the position will be radio and on websites such as Active Link and jobs.ie- Budget of 200 euro was agreed. As there have been a delay with NTLP/PPN agreement re worker's salary it was agreed that Finance sub-committee could make an interm payment to worker in lieu of salary as a matter of urgency- and worker will repay this amount in due course when she is paid.

### **Degree course update-**

30 people turned up to do course with Equal Ireland including our 6 champions. The capacity sub-cttee would like to meet the champions and it was agreed that this would take place later in the year when they have settled into the course. 2 thousand euro is being paid later in the year to Equal Ireland and 6thousand 5hundred euro has been paid out of last year's budget.

**Insurance:** Mary Ryan reported that a rep from BHP will attend the June meeting to discuss our needs- the TPPN did not pay the premium for 2017 so BHP have agreed to send out new invoice.

**Financial report** – there is a balance of 28,858.55 credit in the bank-

Ciaran Lynch advised the TPPN to get legal advice regarding the constitution to check that is legal. Having seats on the Leader companies was briefly discussed and will be brought up at June meeting.

It was suggested that 8 members of the secretariat are to be board members or their nominees and it is hoped that this would be agreed at next secretariat meeting in June.

**Reps vacancies:** Sara B and Ruth Smith are to meet the worker to discuss the following

- Strategic Plan - Ruth, J J O Sullivan and Sara
- Promoting the PPN- standardising community training needs- support staff for worker, Community employment worker?
- Reps: the reps we have at the moment should be nurtured- the worker could make contact with all 47 reps and linkage groups. Website will have direct link to linkage groups and vacancies need to be filled as a matter of urgency.

It was noted that Social Justice Ireland was hosting a meeting of 8 PPN s in Cashel on Saturday morning 20<sup>th</sup> May at 10.30 a.m.

Sean O Farrell reminded us that a conference on National Sustainability of transport and business will be held in LIT Tipperary on 25<sup>th</sup> May and is hosted by the tipperary Green Business Network – all welcome.

It was stressed that the minutes of the March meeting need to be found as a matter of urgency.

Meeting closed and next meeting will be held in LIT as usual on 15<sup>th</sup> June 2017 @ 7.30p.m.

Proposed

J J O Sullivan

Richard Long 15-6-17