

Tipperary Public Participation Network - Minutes of Aug meeting held on 17/08/2017 6.30 p.m.

Present:

Ruth Smith, Sean O Farrell, Sara Bourke, Charles S. Smith, Richard Long (facilitator) Mary Ryan-minute taker. Apologies J.J. O Sullivan.

There were no conflict of interest noted, agenda was agreed and no amendements.

Minutes of July meeting read agreed and proposed by Ruth and seconded by Sean O Farrell.

It was noted that the minutes will shortly be uploaded month by month on our website.

**Financial report** was presented and discussed- the bank account is in good shape and the FSC have had regular meetings and the banking on line is being set up- 2 members of the FSC will authorise payments on behalf of the secretariat. The Department circular was noted – regarding paying of expenses and will be discussed at next Financial Sub Committee and a policy will be written in due course.

**Co-Ordinator's Report:** Avril gave a comprehensive report on the work undertaken by her since her appointment. Financial reports required by the Tipperary County Council took a lot of time and Fiona Crotty from Tipp Co. Co was very helpful and all matters are up to date now which will ensure monies will be sent on to TPPN in a timely fashion.

Avril has contacted all reps, over the summer months, and spoken to them - and there will be a meeting towards end of September.

The date of the next plenary was agreed - 18<sup>th</sup> November 2017, venue to be decided- possibly in Holycross and Richard Long offered to check out possible venue there and facilities and will report to co-ordinator in due course.

***Seats on board of NTLP- there is no update on this matter.***

**Company Structure:** After a discussion about the company structure – Ruth Smith generously agreed to serve as company secretary.

There are a number of vacancies on the Secretariat and also as reps. and a call will go out for PPN members to fill those vacancies. The vacancies will be printed in the next Newsletter and each group will be emailed also. It is hoped to have the elections and new people elected and each will be ratified at the next plenary.

***Sean O Farrell*** the PPN rep. On the LCDC will give a report at the **September Secretariat** meeting.

**AOB:** A query was raised regarding people who are elected as a representative serving either on the secretariat or any other position in the Public Participation Network- should that person's nominating group disband- can that person continue to serve the PPN?

The answer to this query is once a person is elected onto the PPN- they are part of the PPN and so long as they are a member of some other organisation that is a member of the PPN they are entitled to stay for the recommended time serving as a PPN rep/or secretariat member.

It was agreed to order 10 high visibility vests with the PPN Logo (samples were on display) and wear them at public events. Sean O Farrell reminded the members that the Energy In Agriculture event will take place on Tuesday next at Gurteen Ag. College Ballingarry Co. Tipperary. Tipperary Green Business Network will have a presence there.

Meeting ended and next meeting will take place on Thursday September 21<sup>st</sup> at usual time.